

From: [Hilty, Michael](#)
To: [Sanabria, Rachel](#); [Romero, Eugenia](#); [Spitulski, Nick](#); [Kunimoto, Namiko](#); [Perez, Ashley](#); [Arceno, Mark Anthony](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)
Subject: Spanish, Ethnic Studies, and Comparative Studies 3242S
Date: Thursday, May 16, 2024 2:50:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
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[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)

Good afternoon,

On Tuesday, April 30th, 2024, the Arts and Humanities 1 Subcommittee reviewed a new course request for Spanish, Ethnic Studies, and Comparative Studies 3242S.

The Subcommittee has declined to vote on the proposals at this time, as they'd like to see the following feedback items addressed in a revision:

- The Subcommittee would like to ask the course proposer if they have reached out to the Office of Service-Learning and its director, Claire Sweigart.10. Claire assists course proposers as they develop service-learning coursework and acts as a consultant to the Arts and Sciences Curriculum Committee's Themes Subcommittees. If the course proposer has not reached out to Claire, the Subcommittee strongly recommends that you seek her input to help develop a strong proposal. For example, it is unclear to the subcommittee whether attributing 65% of the course's grade for completion of the service-learning component is a practice that the Office of Service-Learning would recommend. The subcommittee encourages the faculty member to discuss this and other aspects of the service-learning component of the course.
- The Subcommittee would like to see some additional information in the course syllabi surrounding the contact hours for these courses. While they recognize that students will be expected to complete at least 50 hours of service, they are unsure, based on the information in the syllabi (such as on page 1 of the document) if the courses will be meeting the required 4 hours a week of direct instruction for a 4-credit hour course.
- The Subcommittee notes that throughout the course proposals (such as in the curriculum.osu.edu forms and the course syllabi), there is significant attention paid to the Hispanic and Latino communities of Columbus, Ohio, and an emphasis that students will be engaging with this particular population. However, in the Service-Learning inventory, they noticed that not all examples of acceptable service-learning projects would involve engaging with the Hispanic and Latino community. For example, mentoring students from Syria, Sudan, Eritrea, or Indonesia, or shadowing healthcare professionals in the Mt. Carmen Street Medicine program do not inherently connect to the Hispanic and Latino communities in Columbus. They would like to see this connection between the service-learning project and course content within the Arts and Humanities be more thoroughly explained within the course syllabus and how it will be ensured that students will choose a service-learning project that will be grounded within the Hispanic and Latino communities in Columbus, Ohio.
- The Subcommittee notes that Spanish 5689S appears to be very similar to these cross-listed courses in terms of content and style of course. They would like to know what the department's intentions are with 5689S should this course be approved. Would the department be withdrawing that course offering to avoid having similar courses on the books?
- The Subcommittee would like to point out that the course syllabi provided do not reference the Comparative Studies version of the course. They would like to offer a friendly reminder that these courses have asked to be cross-listed in the Department of Comparative Studies and that they should be consulted and included within the course

- proposal.
- The Subcommittee asks that the Religious Accommodation statement be updated within the course syllabus. On March 1st, 2024, the Arts and Sciences Curriculum Committee updated the required statement to be in compliance with the new statement, which was provided by the Office of Undergraduate Education and vetted by the Office of Legal Affairs. As a friendly reminder, the “Policy: Religious Holidays, Holy Days and Observances” link is a required part of the statement that must be included. The newly updated statement has been updated on the [syllabus elements page of the ASC Curriculum and Assessment Services website](#).
 - The Subcommittee recommends updating the Student Life – Disability Services statement, as it was recently updated for the 2023-2024 Academic Year. The most up-to-date statements can be found on the [ASC Curriculum and Assessment Services website](#).
 - The Subcommittee asks that a cover letter be provided that details all changes made as a result of their feedback.

I will return all 3 proposals to the departments and center via curriculum.osu.edu in order to address the Subcommittee’s feedback.

Please do not hesitate to reach out to David Staley, faculty Chair of the Arts and Humanities 1 Subcommittee, or me, should you have any questions.

All my best,
Michael



THE OHIO STATE UNIVERSITY

Michael Hilty

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

BLACK LIVES MATTER

STOP AAPI HATE

DACA/undocumented ally



I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.